

JSS COLLEGE FOR WOMEN (Autonomous)
Saraswathipuram, Mysore 570 009

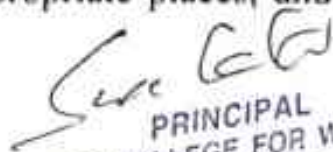
4.4.2 Policy Document on Infrastructural Utilization and Maintenance

The need of policy making arises from constant, uninterrupted and smooth functioning of these services and facilities. The policy document assures the optimum utilization and proper maintenance with a standard required specification of physical, academic and support service facilities of the college. Following aims are achieved through the policy document.

- To achieve optimum utilization of facilities and services for the benefit of stakeholders.
- To receive constant, uninterrupted and smooth functioning of physical, academic and support service facilities.
- To prevent misuse and misconduct of resources and services.
- To achieve timely up-gradation, replenishment, repairing and replacement of the resources and services.
- To set standardized maintenance and utilization procedures for resources.
- To reduce probabilities of accidents at workplace for ensuring safety.
- Day to day maintenance and care is taken by the administrative office, in consultation with the principal.
- The requirements of large expenses are sent to the JSS Mahavidyapeeta for approval and funding.

General measures for optimum utilization

- Departments and office staff take care of facilities provided to them.
- Instructions are displayed for the proper use infrastructure facilities.
- The technical staff looks after ICT facilities.
- The support staffs having technical and mechanical skills looks after the day to day maintenance of infrastructure.
- Students carefully use main instruments and hazardous chemicals under the supervision of the teaching or non-teaching faculty.
- Fire extinguishers are placed in appropriate places, and they are refilled periodically.


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4.4.2 Policy Document on Classrooms

Maintenance of Classrooms:

- Spacious and well ventilated Class Rooms
- The classrooms are well kept with adequate tables, chairs, fans and lights.
- The classrooms are equipped with ICT facilities.
- The Administrative Block and the classrooms in it are solar-powered.
- Clean and tidy classrooms.

Utilization of Classrooms:

- The classrooms promote ICT enabled teaching learning.
- The classrooms are put to optimum use.
- As the classrooms are spacious and well-ventilated, they are also used as exam halls and valuation halls.
- All off Class programmes are conducted in class rooms.


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4.4.2 Policy Document on Ban of Single use Plastic in Campus

JSS College for Women is conscious of its role in protecting the environment by following the concept of 'Say no to Plastics'. This is followed within the campus and in the extensions activities carried out in the neighbourhood. The college follows the UGC guidelines for ban of plastic use.

The ban of plastics is implemented as follows:

- No use of plastic bags less than 50 microns.
- Plastics cups and plates are banned in canteen and during functions in Campus.
- Plastic materials for decoration are banned.
- Single use plastic banners are banned.
- The use of eco-friendly products like jute or cloth bags and files are encouraged.
- Quality circle monitors the implementation of the ban.
- Initiatives to maintain eco friendly ambience on the company
- All the departments have to comply with the policy while organizing events.


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