



# **JSS MAHAVIDYAPEETHA** **JSS COLLEGE FOR WOMEN**

(An Autonomous College of University of Mysore)  
Saraswathipuram, Mysuru-570009, Karnataka

## **POLICY DOCUMENT ON MENTORSHIP**

JSSCW offers a 'Mentoring System' through which a group of students are assigned to a group of faculty members at the commencement of their academic year. Mentoring programme is conducted to help the students to strengthen their varied capabilities and to build an intrapersonal relationship between teachers and students. The main objective of this mentoring system is to provide a reliable and comprehensive support system, to motivate students to excel in both academic and non-academic area and to make the most of their life at the college.

**The College mentor and mentee ratio is an average 1:35**

### **I. Responsibilities of the mentor**

The mentor will perform the following functions.

- Meet the group of students frequently.
- Mentor shall maintain profile of each mentees in the specified format.
- Guide and motivate the students in all academic matters non academic
- Advise students regarding to take competitive examinations
- Contact parents/guardians if situation demands e.g. academic irregularities, negative behavioral changes and interpersonal relations
- Advise students in their career development/professional guidance.
- Keep contact with the students even after their graduation
- Intimate The Principal and suggest if any administrative action is called for
- Maintain a detail progressive record of the student

### **II. The Principal** Meet all mentors to review proper implementation of the system

- Advice mentors wherever necessary.
- Initiate administrative action on a student when necessary.

  
**PRINCIPAL**  
**JSS COLLEGE FOR WOMEN**

(Autonomous)

- Keep the head of the institute informed.

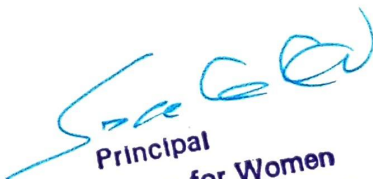
This mentoring is for over all development of the student. Faculty advisor meets the students frequently and discusses various issues including class room lectures, laboratory performances, participation of seminar / conferences and technical event, any academic difficulty faced and career development.

**Mentees:**

- Mentees shall attend the mentorship meetings as per schedule notified by the mentor.
- Mentees shall communicate the factual information to the mentor. Mentees shall feel free to share

**III. Type of Mentoring done is:**

- Professional Guidance - regarding professional goals, selection of career, higher education.
- Career advancement - regarding self-employment opportunities, entrepreneurship development, morale, honesty and integrity required for career growth.
- Personal Counseling.

  
Principal  
J.S.S. College for Women  
Saraswathipuram, Mysore-9